

Information For Course 250-ASI2S

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School: 400 **Location:** USASMA BLDG 11291 BIGGS FIELD, FT BLISS, TX
Course: 250-ASI2S **Phase:**
Course Title: BATTLE STAFF NCO
Academic Hours: 159 **DL Academic Hours:** 0
Military Career Development Crs Completion (Resident): DMH - BATTLE STAFF
Military Career Development Crs Completion (DL):

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Class Schedule Nonconducted Classes Cancelled Classes Rescheduled Classes

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Class Schedule										
FY: 2015 School: 400 Course: 250-ASI2S Phase: Course Length: 4 Weeks 2.0 Days Course Title: BATTLE STAFF NCO Class Maximum: 80 Class Optimum: 80 Class Minimum: 12										
Class	Prereqs	Report Date	Start Date	End Date	Capacity	Class Type	Street	City	State	Zip
001	View	06 Oct 2014	07 Oct 2014	06 Nov 2014	78	Resident	USASMA BLDG 11291 BIGGS FIELD	FT BLISS	TX	799188002
005	View	05 Jan 2015	06 Jan 2015	05 Feb 2015	78	Resident	USASMA BLDG 11291 BIGGS FIELD	FT BLISS	TX	799188002
012	View	02 Mar 2015	03 Mar 2015	01 Apr 2015	62	Resident	USASMA BLDG 11291 BIGGS FIELD	FT BLISS	TX	799188002
016	View	02 Jun 2015	03 Jun 2015	02 Jul 2015	78	Resident	USASMA BLDG 11291 BIGGS FIELD	FT BLISS	TX	799188002
023	View	28 Jul 2015	29 Jul 2015	27 Aug 2015	78	Resident	USASMA BLDG 11291 BIGGS FIELD	FT BLISS	TX	799188002
Classes that have been nonconducted or cancelled or rescheduled have been excluded										

[Click to Show Historical Scope and Special Information Sets](#)

Course Scope And Special Information

Currently Effective 2012-06-27

Course Scope:

The Battle Staff NCO Course (BSNCOC) is a single phase, functional course used to prepare Staff Sergeants through Sergeants Major for duty as NCOs in battalion and brigade level staff positions. It utilizes the small group instruction (SGI) methodology and focuses on planning future operations and managing current operations of a battalion and brigade level command post. Subject areas include: Mission Command, Staff Operations, Brigade Combat Team, Staff Journals, Stability Operations, Urban Operations, OPSEC, Military Briefings, Command Post of the Future, Contemporary Operational Environment, Graphics and Overlays, Military Decision Making Process, Plans, Orders and Attachments, Intelligence Preparation of the Battlefield and Sustainment and Support Operations. Additionally, students will complete a Staff Exercise as a culminating event prior to graduation. Upon departure students will receive an Academic Evaluation Report (AER).

Additional information can be found at: <https://www.us.army.mil/suite/page/523033>

Special Information:

None.

Information for School 400, Last Updated 19 Nov 2014

IN-PROCESSING.

1. Battle Staff NCO Course (BSNCOC) students will report to the Fort Bliss IHG lodging, building 1744 on Victory Road, for a room assignment per class in-processing instructions. Students will then report to USASMA, Building 11293, East Wing, Second Floor. Inprocessing is conducted on the report date between 0700-1700 in APFT uniform. Any student reporting after 1700 on the start date will be returned to his/her unit.

a. REPORT to lodging (on post) Building 1744, (915) 565-7777.

b. Upon arrival to El Paso International Airport; if authorized a rental car, secure your rental car and report to Fort Bliss lodging for a room assignment then report to USASMA, building 11293, East Wing, Second Floor, for in-processing. Uniform for reporting is APFT seasonal uniform.

c. If no rental car authorized; secure your baggage and call Fort Bliss

lodging for free shuttle van service (915-565-7777). Secure your room assignment. The shuttle van will drive you to your assigned billets, secure your baggage in a room and then report to USASMA for in-processing (appropriate civilian attire). If you use a taxi cab for the above, save your receipts for travel voucher settlement. IHG will provide free shuttle service from your billets to the airport upon graduation.

2. Nonresident Sergeants Major Course (SMNRC) Phase 2 students will report to the Fort Bliss IHG lodging, building 1744 on Victory Road, for a room assignment.

a. REPORT to Lodging (on post) Building 1744, (915) 565-7777.

b. Upon arrival to El Paso International Airport, if authorized a rental car, secure your rental car and report to Fort Bliss lodging for a room assignment then report to USASMA, building 11293, East Wing, Room 710, for in-processing.

c. If no rental car authorized; secure your baggage and call Fort Bliss lodging for free shuttle van service (915-565-7777). Secure your room assignment. The shuttle van will drive you to your assigned billets, secure your baggage in a room and then report to USASMA for in-processing (appropriate civilian attire). If you use a taxi cab for the above, save your receipts for travel voucher settlement. IHG will provide free shuttle service from your billets to the airport upon graduation.

d. REPORT to USASMA Building 11293, East Wing, 1st Floor, Room 710. Inprocessing is conducted on the report date between 1200-1800, uniform: appropriate civilian attire. POC: is the SMNRC Operations SGM, (915) 744-1112/8030, or the SMNRC Deputy Director, (915) 744-8570.

3. Sergeants Major Course (SMC) students will report to the Fort Bliss Welcome Center, building 505, to sign in and receive further reporting instructions.

4. Warrior Leader Course students from the Fort Bliss commuting area will report to building 1006 at 0800 on the report date in ACUs with all in processing paperwork on the report date and equipment as per the packing list found in the back of the student guide on the start date. Students will be assigned to barracks. Student must have in their possession:

a. Unit Preexecution checklist (TRADOC Form 350-18-2-R-E dated July 2009)

b. DA Form 705 (within 30 days of NCOES)

c. DA Form 5500/5501 (within 30 day of NCOES)

d. DA Form 1610 (N/A for Fort Bliss Soldiers)

e. Current ID card (CAC w/Pin)

f. Current ERB

g. Unit issued Meal Card (NON TDY students)

h. SSD 1 DA Form 87 Certificate of Training

i. Documentation showing that a Periodic Health Assessment (PHA) or medical exam was performed in the last 12 months. Students age 40 and over must also have proof of a cardio vascular screening as part of their PHA within the last five year.

LODGING:

1. The SMC is a PCS-type course. All students must contact GMH Military Housing at (915) 564-0795 for information on family housing and apply for housing online at www.ftblissfamilyhousing.com. Accompanied students are housed in government quarters on Biggs Army Airfield (AAF), if available. Unaccompanied students will be required to reside in the community.

2. Students attending the BSNCO, and SMNRC Phase 2 will follow these instructions.

a. Students should call in advance to verify room reservations at the Fort Bliss IHG lodging, (915) 565-7777.

b. Students are discouraged from bringing their dependents and family members to Fort Bliss. Facilities are not available to provide adequate support.

c. Students will be provided lodging accommodations on post, if possible. On post lodging usually goes to students without POVs. Overflow students will be accommodated through government contracts. Overflow students will be assigned a hotel. Students must fill out a referral form at the Fort Bliss IHG lodging to take to the contracted hotel.

d. Fort Bliss IHG will not receive students who report earlier than the class report date. Students are required to clear out on the last day of their stay at the lodging desk. If a student stays longer, he/she will be required to pay the hotel cost for that day(s).

e. The students will pay the hotel directly for any auxiliary charges (i.e. long distance calls, room service, movie rentals).

f. If a student becomes dismissed for cause or flagged, the school will immediately notify IHG lodging and the Garrison RMO, in writing (e-mail is acceptable).

g. The IHG lodging provides Fort Bliss shuttle buses that operate as needed and transport individuals to and from the El Paso International Airport, bus and train stations. This shuttle service is available only upon arrival and at check out.

3. Students attending WLC will be assigned a barracks room on the report day. Students assigned to Fort Bliss are not required to reside in the room unless required to do so for safety reasons by the Commandant. All students will be required to maintain their barracks rooms. All students will be required to stay in the barracks during the STX portion of the course.

MEALS.

1. Soldiers attending the BSNCO and SMNRC Phase 2 are directed to subsist at installation dining facilities weekdays at no cost to the Soldier with full meal per-diem on weekends and federal holidays. This directed meal policy is effective 01 October 2011 in accordance with ALARACT 320 2100. Authorization for a rental car for BSNCO is highly recommended because of distances to the different DFACs on Fort Bliss.

2. WLC students will eat meals at building 906, Bamford DFAC. ALL NON-TDY STUDENTS MUST HAVE A UNIT-ISSUED MEAL CARD.

TRANSPORTATION.

1. Transportation to/from Fort Bliss from students' training duty station must be included in TDY orders; transportation is not provided between lodging and school.

2. Weekdays (excluding holidays), two bus shuttles are provided on post seven days per week from 0600 - 2000 hours. The bus shuttle stops at several locations and follows a post route to PX area, Troop Clinic, Welcome Center, CRC, CIF, FORSCOM area, William Beaumont AMC (WBAMC), and Biggs AAF. Biggs AAF post route is to the Sergeants Major Academy, 4th BCT Aero Vista Housing, and the Centennial NCO Club.

3. Taxi fare is at a negotiated rate of \$3.00 anywhere on main post; \$5.00 to Biggs AAF or WBAMC and \$10 from Fort Bliss to El Paso International Airport. Fort Bliss has an open contract with all taxicabs to take and pick up customers on Fort Bliss. Taxicabs have two taxi stands on Fort Bliss. One is located in the PX parking area; the other is near Bldg 1010 on Chaffee and Jeb Steward Road. All taxicabs are authorized access to Fort Bliss. Outside post rates are controlled by city ordinance and use meter rates. Meter starts at \$1.43 and goes up to \$1.75 a mile thereafter.

4. Only group transportation can be coordinated to shuttle to El Paso Airport.

5. Local commercial bus transportation is available at Fort Bliss.

6. Government bus schedules and post shuttle schedules are available at lodging facilities.

7. WLC Students arriving by air should take a taxi from El Paso International Airport to building 1006 and report to the Staff Duty NCO (SDNCO) (915) 780-9620. Taxi fare should be around \$10. Additional information for all USASMA courses can be found on the following website:
<https://usasma.bliss.army.mil/default.asp>

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